

STUDENT RECRUITMENT PROGRAMS

PROGRAM OBJECTIVES:

- Introduce interested students from high schools, technical schools and/or colleges and universities to the Texas Department of Transportation (TxDOT).
- Provide opportunities to these students to gain practical, on-the-job experience.
- Cultivate a qualified work force rich in cultural diversity.

PROGRAM REQUIREMENTS:

Summer Employment Program:

Must be at least 17 years of age, a student in high school, a full-time student in another educational institution, or currently accepted for enrollment in an educational institution.

College Student Intern Program:

Must be at least 17 years of age or older. Must be enrolled in a qualifying educational institution's Intern Program, other than by correspondence, have a minimum overall grade point average of 2.5 and maintain at least a 2.0 grade point average while employed by TxDOT. Must be enrolled in an accredited college level technical, junior college or a four-year accredited institution, located in the United States, which offers an Intern Program. Students may apply for a College Student Intern position anytime after completing at least 28 semester hours applicable toward formal degree requirements.

College Student Cooperative Education Program:

Must be at least 17 years of age or older. Must be enrolled in a qualifying educational institution's Co-op Program, other than by correspondence, have a minimum overall grade point average of 2.5 and maintain at least a 2.0 grade point average while employed by TxDOT. Must be enrolled in an accredited college-level technical, junior college or a four-year accredited institution, located in the United States, which offers a Co-op Program. Students may apply for the first Co-op tour any time after completing at least 28 semester hours applicable toward formal degree requirements.

High School Student Cooperative Education Program:

• Must be at least 17 years of age, currently attending a high school in the State of Texas which offers a High School Student Cooperative Education Program, and is enrolled in the school's Cooperative Education Program.

LOCATION OF JOBS:

Statewide at various TxDOT Districts and Austin Divisions.

APPLICATION PROCESS:

A completed *Application for Student Recruitment Programs* is required for each posting or program. Submit your application in person or by mail to your nearest TxDOT location. You may fax or you may submit your application electronically as an e-mail attachment. Faxed applications should only be submitted during working hours Monday through Friday between 8:00 a.m. and 5:00 p.m. (See Instructions for Electronic Submissions for detailed information).

For complete information regarding job descriptions, specific locations of jobs and application forms, contact the TxDOT office in your preferred geographical area (see back for complete listing of TxDOT offices), our statewide job line at 1-800-893-6848, or visit our website at http://www.dot.state.tx.us/txdot.htm.

If assistance is required, either in filling out the application forms or for special accommodations, please contact the TxDOT office in your area. TxDOT will provide accommodations for persons with disabilities in accordance with the Americans with Disabilities Act.

An Equal Opportunity/Affirmative Action Employer



APPLICATION INFORMATION SHEET

Your interest in applying with the Texas Department of Transportation (TxDOT) is greatly appreciated. Please review the following information prior to completing your application.

- Follow the instructions on the Application for Employment. Complete an application **ONLY** if you are applying for a specific job vacancy. You must submit a separate application for each job requisition.
- Submit your application either in person or by mail to the nearest TxDOT office listed in the "location" column of the office location sheet. See the next page for a list of locations, mailing addresses and phone numbers of TxDOT district and Austin Central offices. You may fax or you may submit your application electronically as an e-mail attachment. Faxed applications should only be submitted during working hours Monday through Friday between 8:00 a.m. and 5:00 p.m. (Note: See Instructions for Electronic Submissions below for detailed information).
- ♦ Applications must be received by the closing date and time noted on the job requisition. A mailed application must be postmarked on or before the closing date.
- ♦ Application Drop Boxes for 24 hour deposit of TxDOT employment applications are located at those addresses marked with an asterisk on the Human Resources Office Location List (below). TxDOT blank applications may also be obtained at these boxes.

Your application should clearly describe how you meet the minimum requirements (education, experience, and knowledge, skills and abilities) for the position. In addition to a completed application, the department will accept a separate sheet(s) from applicants explaining how they meet the Knowledge, Skills, and Abilities (if you do so, each explanation should be limited to one-half page per KSA.)

You may submit attachments to provide the "Summary of Experience" information in the Employment History section of the application. A note to "See Attachment" in the experience portion of the application is acceptable. All other items under Employment History, such as title, employer, starting and leaving dates and supervisor's name and phone number must be fully completed. Resumes and attachments explaining knowledge, skills and abilities will continue to be accepted for whatever additional information they contain, but not in place of a completed application. Pictures and/or letters of recommendation will not be accepted with applications.

If assistance is required, either in filling out the application forms or special accommodations, please contact the nearest TxDOT office in your area. TxDOT will provide accommodations for persons with disabilities in accordance with the Americans with Disabilities Act.

For information regarding current job vacancies, you may call the TxDOT JobLine at 1-800-893-6848 or visit our home page on the Internet at http://www.dot.state.tx.us/txdot.htm. If you are in the Austin area, you may also visit our Employment Center located at 200 East Riverside Drive #2A.1, Austin, Texas.

What happens to your application after you leave it with us?

After the job closes, your application will be forwarded to the appropriate hiring supervisor. If you are selected for a personal interview, you will be contacted by the hiring supervisor. **All applications become public record and are subject to disclosure.**

Thank you for considering employment with TxDOT.

"An Equal Employment Opportunity/Affirmative Action Employer"

Revised 10/21/03

Instructions for Electronic Submissions

Requirements

TxDOT will not process your application submitted by e-mail unless you meet the following requirements:

- 1) You must understand that you will be required to sign your application at the time of your interview (if one is granted).
- 2) You must use MicroSoft Word for application and all supplemental documents (see "Document Format" below).
- 3) You must have an e-mail Address.
- 4) Your e-mail with attached documents must include the following information:
 - * name
 - * e-mail address
 - * phone number
 - * list of attached documents and number of pages for each.

These requirements are meant to ensure that your application is properly processed. Any application that does not meet these requirements will not be processed, and you will be notified.

File Naming

Please use the following naming conventions for your application and other documents:

- State Application YourName_Application.doc (for example: **JohnDoe_Application.doc**)
- EE0 Information YourName_EEO.doc
- KSAs YourName_KSAs.doc if applicable.
- Resume YourName_Resume.doc if applicable. A resume will not be accepted in lieu of a completed application.

Any other supplemental documents should use the same rules: YourName + Underscore + document description.

Document Format

TxDOT will only accept applications and supplemental documents (detailed information on Knowledge, Skills, and Abilities [KSAs], resumes, and so forth) in the following formats:

- MicroSoft Word 95 (also known as Word 6)
- Microsoft Word 97 (also known as Word 7) -- *Note: this is the Preferred Format

For users of Word 2000, once you have completed your application, please "save down" to Word 97 format. To do this, simply choose **File/Save As** and select Word 97 in the "Save As Type:" dropdown box (bottom of dialogue box).

Submission Process

Your application must be sent to: txdotjobs@dot.state.tx.us

Once your application has been properly received you will be notified. After the job closes, your application will be forwarded to the appropriate hiring supervisor. If you are selected for a personal interview, you will be contacted by the hiring supervisor. All applications become public record and are subject to disclosure.

Thank you for considering employment with TxDOT.

"An Equal Employment Opportunity/Affirmative Action Employer"

TEXAS DEPARTMENT OF TRANSPORTATION

CITY	MAILING ADDRESS	TELEPHONE	FAX	LOCATION
ABILENE	P.O.Box 150 Abilene 79604-0150	325-676-6817	325-676-6905	4250 N. Clack Abilene 79601-9803
AMARILLO	P.O.Box 7368 Amarillo 79114-7368	806-356-3233	806-356-3235	5715 Canyon Dr. Amarillo 79110-3025
ATLANTA	701 E. Main Street Atlanta 75551	903-799-1254	903-799-1258	701 E. Main Atlanta 75551
AUSTIN*	P.O. Drawer 15426 Austin 78761-5426	512-832-7010	512-832-7260	7901 I.H. 35 North Austin 78753-6602
AUSTIN DIVISION* EMPLOYMENT CENTER	125 E. 11th St. Austin 78701	512-416-2994	512-416-2976	200 E. Riverside Dr. #2A.1 Austin 78704
BEAUMONT	8350 Eastex Frwy Beaumont, 77708-1701	409-898-5810	409-898-5819	8350 Eastex Freeway Beaumont 77708-3468
BROWNWOOD	2495 U.S. 183 North Brownwood 76802	325-643-0423	325-643-0360	2495 U.S. 183 North Brownwood 76802
BRYAN	1300 N. Texas Ave. Bryan 77803-2760	979-778-9728	979-778-9624	1300 N. Texas Ave. Bryan 77803-2760
CHILDRESS	7599 US 287 Childress 79201-0900	940-937-2571	940-937-7154	7599 US 287 Childress 79201-0900
CORPUS CHRISTI	P.O.Box 9907 Corpus Christi 78469-9907	361-808-2235	361-808-2434	1701 S. Padre Island @ Greenwood Drive Corpus Christi 78416-1324
DALLAS	P.O.Box 133067 Dallas 75313-3067	214-320-6280	214-319-6503	4777 E. Hwy 80 Mesquite 75150-6643
EL PASO	13301 Gateway Blvd. West El Paso 79928-5410	915-790-4393	915-790-4389	13301 Gateway Blvd. West El Paso 79928-5410
FORT WORTH	P.O.Box 6868 Ft. Worth 76115-0868	817-370-6508	817-370-6920	2501 S.W. Loop Ft. Worth 76133-3714
HOUSTON	P.O.Box 1386 Houston 77251-1386	713-802-5091	713-802-5090	7721 Washington Ave. Houston 77007-1095
LAREDO	1817 Bob Bullock Loop Laredo 78043	956-712-7400	956-712-7401	1817 Bob Bullock Loop Laredo 78043
LUBBOCK	135 Slaton Rd Lubbock 79404-5201	806-748-4440	806-748-4379	135 Slaton Rd. Lubbock 79404-5818
LUFKIN	1805 N. Timberland Dr. Lufkin 75901-2337	936-633-4365	936-633-4495	1805 N. Timberland Dr. Lufkin 75901-2337
ODESSA	3901 E. Hwy. 80 Odessa 79761	432-498-4738	432-498-4739	3901 E. Hwy. 80 Odessa 79761
PARIS	1365 N. Main St. Paris 75460	903-737-9210	903-737-9214	1365 N. Main St. Paris 75460
PHARR	P.O. Box 1717 Pharr 78577-1717	956-702-6105	956-702-6275	600 W. Expressway U.S. 83 Pharr 78577-6510
SAN ANGELO	4502 Knickerbocker Rd. San Angelo 76904	325-944-1501	325-947-9290	4502 Knickerbocker Rd. San Angelo 76904
SAN ANTONIO	P.O.Box 29928 San Antonio 78284-3601	210-615-5809	210-615-5927	4615 N.W. Loop 410 San Antonio 78284-3601
TYLER	2709 W. Front St. Tyler 75702	903-510-9218	903-510-9127	2709 W. Front St. Tyler 75702
WACO	100 S. Loop Dr. Waco 76704-2858	254-867-2700	254-867-2893	100 S. Loop Dr. Waco 76704-2858
WICHITA FALLS	1601 Southwest Pkwy. Wichita Falls 76302-4906	940-720-7795	940-720-7871	1601 Southwest Pkwy. Wichita Falls 76302-4906
YOAKUM	P.O.Box 757 Yoakum 77995-0757	361-293-4351	361-293-4372	403 Huck Street Yoakum 77995

 $Internet\ Address\ (http://www.dot.state.tx.us)$

Statewide Jobline 1-800-893-6848

Application Drop Boxes (Austin) * 200 E. Riverside Dr. * 7901 IH 35 North



Application for Summer and Recruitment Programs

Form 1829 (Rev. 3/2004) (Replaces Ver. 10/03) (GSD-EPC) Page 1 of 4

Program applying for: ☐ Summer ☐ College Coop ☐ College Intern ☐ High School Coop

PRINT IN BLACK INK OR TYPE. These instructions must be followed exactly. Fill out application form completely. If questions are not applicable, enter "NA." **Do not leave questions blank**. Be sure to sign when completed. The State of Texas is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. You may make copies of this application and enter different position titles, but <u>each copy must be signed</u>. Resumes will not be accepted in **lieu of applications**, unless specifically stated in the job vacancy notice. This application becomes public record and is subject to disclosure. With few exceptions, you have the right to request and be informed about information that the State of Texas collects about you. You are entitled to receive and review the information upon request. You also have the right to ask the state agency to correct any information that is determined to be incorrect. (Reference: Government Code, §§ 522.021, 522.023 and 559.004.)

		vernment Code, §§					agoo, to	correct arry milen	mation that io a	otominod
Name:										
Mailing Addre	(Last))	(First)			(Middle)				
Mailing Addre		(Street)				(City)	(State)	(ZIP)	(Country,	if not U.S.)
E-mail Addres	SS					_ AC (Home Phone)		AC () (Work Phone, C	optional)
Position you are Do you have re Full-Time P	latives workir	: ☐ Engineering for TxDOT? L	ist name	s & rel		ship:	Office Tech	Information	n Technology	
Tull-Tillle 🔲 T	art-Time [Date available	IOI WOIK	·			onver a Lice	(State)	(Number)	
on a separate sheet disqualify you, but a	t of paper, giving i false statement lote : Applicant	elony or subjected to a the dates and nature will. Note: Some sta s may be required ted:	of the offer te agencies to provide	nse, the resonance may re-	name a quire a of diplo	and location of the dditional informational informational, degree, tra	court, and the ion related to canscripts, lice	disposition of the ca onvictions of misder	ase(s). A convicti meanors. ns, and registra	on may not
Type of	Name	and Location	Date:	s Attend	ed To	Sem/Clock Hours	Graduated*	Expected ? Graduation	Type of Diploma	Major/Minor Fields
School	0	School	Mo. Y		Yr.	Completed	Yes No		or Degree	of Study
Undergraduate Colleges										
or Universities										
Technical, Vocational, or Business Schools										
		cations: List all job equipment, comput								
		a report of separat			ed Ser	rvices may be re	. ,			
Are you a our ivin		_ , .	•		of a v	otoron? If w		of Service:		
Read the following statements carefully and indicate your understanding and acceptance by signing below 1. I certify that all the information provided by me in connection with my application, whether on this document or not, is true and complete, and I understand that any misstatement, falsification, or omission of information shall be grounds for refusal to hire or, if hired, termination. 2. I understand that as a condition of employment, I will be required to provide legal proof of authorization to work in the U.S. 3. I understand that the State of Texas requires all males who are 18 through 25 and required to register with the Selective Service, to present either proof of registration or exemption from registration upon hire. 4. I understand that some state agencies will check with the Texas Department of Public Safety and/or the Federal Bureau of Investigation for any criminal history in accordance with applicable statutes. 5. I authorize any of the persons or organizations referenced in this application to give you any and all information concerning my previous employment, education, or any other information they might have, personal or otherwise, with regard to any of the subjects covered by this application, and I release all such parties from all liability from any damages which may result from furnishing such information to you. 6. I understand that disclosure of my Social Security Number (SSN) is optional. The agency to which I am applying may use the SSN for administrative tracking purposes and for identification of individuals. This is in accordance with the Federal Law U.S.C. 552a Section 7(b).										
THIS APPLICATI	ON MUST BE	SIGNED.				Signature –	Applicant		Da	te
Date Received:		Tim	e Receive	, d.			Received	by:		

EMPLOYMENT HISTORY

This information will be the official record of your employment history and must accurately reflect all significant duties performed. Summaries of experience should clearly describe your qualifications.

- 1. Include ALL employment. Begin with your current or last position and work back to your first.
- 2. Employment history should include **each position** held, even those with the same employer.
- 3. EMPLOYER ADDRESSES MUST BE COMPLETE MAILING ADDRESSES, INCLUDING ZIP CODE.
- 4. Give a brief summary of the technical and, if appropriate, the managerial responsibilities of each position you have held.
- 5. For supervisory/managerial positions, indicate the number of employees you supervised.

If you need additional space to adequately describe your employment history, you may use this employment history sheet or attach a typed employment history providing the same information in the same format as this application form.

	n Title:								Immediate Supervisor Name:	Full-Time
									immediate Supervisor Name.	Part-Time
Emplo										
	Address								Title:	Summer Tarrar / Drain at
	State/ZIF							Temp/Project		
Emplo	yer's Tele	phone	No.: A	<u> </u>)	10	1	_	Supervisor's Telephone No.:	Give average #
	arting Da			aving D		Current/	Technical	Ш	AC ()	of hours worked per
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-managerial		If supervisory, number of employees	week if part-time:
						\$	Supervisory/Managerial		supervised:	
Summ	ary of ex	perienc	e:			•			1	1
	,									
Specifi	c reason	for leas	din a:							
Specific reason for leaving:										
ļ ·		ioi ica	virig.							
Positio		ioi ica	virig.						Immediate Supervisor Name:	Full-Time
	n Title:	TOT ICA	virig.						Immediate Supervisor Name:	Full-Time
Emplo	n Title: yer:		virig.						· ·	Part-Time
Emplo Mailing	on Title: yer: g Address	S:	virig.						Immediate Supervisor Name:	Part-Time
Emplo Mailing City &	n Title: yer: g Address State/ZIF	S: D:		2./					Title:	Part-Time Summer Temp/Project
Emplo Mailing City & Emplo	on Title: yer: g Address State/ZIF yer's Tele	s: o: ephone	No.: A	C ()	Current	Tachnical	l m	Title: Supervisor's Telephone No.:	Part-Time Summer Summer Sive average #
Emplo Mailing City & Emplo St	on Title: yer: g Address State/ZIF yer's Tele arting Da	s: ephone te	No.: A0	aving D	ate	Current/	Technical		Title: Supervisor's Telephone No.: AC ()	Part-Time Summer Temp/Project Sive average # of hours worked per
Emplo Mailing City & Emplo	on Title: yer: g Address State/ZIF yer's Tele	s: o: ephone	No.: A	C (aving D Day		Final Salary	Non-managerial		Title: Supervisor's Telephone No.: AC () If supervisory, number of employees	Part-Time Summer Summer Sive average #
Emplo Mailing City & Emplo St	on Title: yer: g Address State/ZIF yer's Tele arting Da	s: ephone te	No.: A0	aving D	ate				Title: Supervisor's Telephone No.: AC ()	Part-Time Summer Temp/Project Sive average # of hours worked per
Emplo Mailing City & Emplo St Mo.	on Title: yer: g Address State/ZIF yer's Tele arting Da Day	s: ephone te Yr.	No.: At Lea Mo.	aving D	ate	Final Salary	Non-managerial		Title: Supervisor's Telephone No.: AC () If supervisory, number of employees	Part-Time Summer Temp/Project Sive average # of hours worked per
Emplo Mailing City & Emplo St Mo.	on Title: yer: g Address State/ZIF yer's Tele arting Da	s: ephone te Yr.	No.: At Lea Mo.	aving D	ate	Final Salary	Non-managerial		Title: Supervisor's Telephone No.: AC () If supervisory, number of employees	Part-Time Summer Temp/Project Sive average # of hours worked per
Emplo Mailing City & Emplo St Mo.	on Title: yer: g Address State/ZIF yer's Tele arting Da Day	s: ephone te Yr.	No.: At Lea Mo.	aving D	ate	Final Salary	Non-managerial		Title: Supervisor's Telephone No.: AC () If supervisory, number of employees	Part-Time Summer Temp/Project Sive average # of hours worked per
Emplo Mailing City & Emplo St Mo.	on Title: yer: g Address State/ZIF yer's Tele arting Da Day	s: ephone te Yr.	No.: At Lea Mo.	aving D	ate	Final Salary	Non-managerial		Title: Supervisor's Telephone No.: AC () If supervisory, number of employees	Part-Time Summer Temp/Project Sive average # of hours worked per
Emplo Mailing City & Emplo St Mo.	on Title: yer: g Address State/ZIF yer's Tele arting Da Day	s: ephone te Yr.	No.: At Lea Mo.	aving D	ate	Final Salary	Non-managerial		Title: Supervisor's Telephone No.: AC () If supervisory, number of employees	Part-Time Summer Temp/Project Sive average # of hours worked per
Emplo Mailing City & Emplo St Mo.	on Title: yer: g Address State/ZIF yer's Tele arting Da Day	s: ephone te Yr.	No.: At Lea Mo.	aving D	ate	Final Salary	Non-managerial		Title: Supervisor's Telephone No.: AC () If supervisory, number of employees	Part-Time Summer Temp/Project Sive average # of hours worked per
Emplo Mailing City & Emplo St Mo.	on Title: yer: g Address State/ZIF yer's Tele arting Da Day	s: ephone te Yr.	No.: At Lea Mo.	aving D	ate	Final Salary	Non-managerial		Title: Supervisor's Telephone No.: AC () If supervisory, number of employees	Part-Time Summer Temp/Project Sive average # of hours worked per
Emplo Mailing City & Emplo St Mo.	on Title: yer: g Address State/ZIF yer's Tele arting Da Day	s: ephone te Yr.	No.: At Lea Mo.	aving D	ate	Final Salary	Non-managerial		Title: Supervisor's Telephone No.: AC () If supervisory, number of employees	Part-Time Summer Temp/Project Sive average # of hours worked per
Emplo Mailing City & Emplo St Mo.	on Title: yer: g Address State/ZIF yer's Tele arting Da Day	s: ephone te Yr.	No.: At Lea Mo.	aving D	ate	Final Salary	Non-managerial		Title: Supervisor's Telephone No.: AC () If supervisory, number of employees	Part-Time Summer Temp/Project Sive average # of hours worked per
Emplo Mailing City & Emplo St Mo.	on Title: yer: g Address State/ZIF yer's Tele arting Da Day	s: ephone te Yr.	No.: At Lea Mo.	aving D	ate	Final Salary	Non-managerial		Title: Supervisor's Telephone No.: AC () If supervisory, number of employees	Part-Time Summer Temp/Project Sive average # of hours worked per
Emplo Mailing City & Emplo St Mo.	on Title: yer: g Address State/ZIF yer's Tele arting Da Day	s: ephone te Yr.	No.: At Lea Mo.	aving D	ate	Final Salary	Non-managerial		Title: Supervisor's Telephone No.: AC () If supervisory, number of employees	Part-Time Summer Temp/Project Sive average # of hours worked per
Emplo Mailing City & Emplo St Mo.	on Title: yer: g Address State/ZIF yer's Tele arting Da Day	s: ephone te Yr.	No.: At Lea Mo.	aving D	ate	Final Salary	Non-managerial		Title: Supervisor's Telephone No.: AC () If supervisory, number of employees	Part-Time Summer Temp/Project Sive average # of hours worked per
Emplo Mailing City & Emplo St Mo.	on Title: yer: g Address State/ZIF yer's Tele arting Da Day	s: ephone te Yr.	No.: At Lea Mo.	aving D	ate	Final Salary	Non-managerial		Title: Supervisor's Telephone No.: AC () If supervisory, number of employees	Part-Time Summer Temp/Project Sive average # of hours worked per
Emplo Mailing City & Emplo St Mo.	on Title: yer: g Address State/ZIF yer's Tele arting Da Day	s: ephone te Yr.	No.: At Lea Mo.	aving D	ate	Final Salary	Non-managerial		Title: Supervisor's Telephone No.: AC () If supervisory, number of employees	Part-Time Summer Temp/Project Sive average # of hours worked per
Emplo Mailing City & Emplo St Mo.	on Title: yer: g Address State/ZIF yer's Tele arting Da Day	s: ephone te Yr.	No.: At Lea Mo.	aving D	ate	Final Salary	Non-managerial		Title: Supervisor's Telephone No.: AC () If supervisory, number of employees	Part-Time Summer Temp/Project Sive average # of hours worked per
Emplo Mailing City & Emplo St Mo.	on Title: yer: g Address State/ZIF yer's Tele arting Da Day	s: ephone te Yr.	No.: At Lea Mo.	aving D	ate	Final Salary	Non-managerial		Title: Supervisor's Telephone No.: AC () If supervisory, number of employees	Part-Time Summer Temp/Project Sive average # of hours worked per
Emplo Mailing City & Emplo St Mo.	on Title: yer: g Address State/ZIF yer's Tele arting Da Day	s: ephone te Yr.	No.: At Lea Mo.	aving D	ate	Final Salary	Non-managerial		Title: Supervisor's Telephone No.: AC () If supervisory, number of employees	Part-Time Summer Temp/Project Sive average # of hours worked per
Emplo Mailing City & Emplo St Mo.	on Title: yer: g Address State/ZIF yer's Tele arting Da Day ary of ex	ephone te Yr.	No.: A(Lea Mo. e:	aving D	ate	Final Salary	Non-managerial		Title: Supervisor's Telephone No.: AC () If supervisory, number of employees	Part-Time Summer Temp/Project Sive average # of hours worked per
Emplo Mailing City & Emplo St Mo.	on Title: yer: g Address State/ZIF yer's Tele arting Da Day	ephone te Yr.	No.: A(Lea Mo. e:	aving D	ate	Final Salary	Non-managerial		Title: Supervisor's Telephone No.: AC () If supervisory, number of employees	Part-Time Summer Temp/Project Sive average # of hours worked per

Form 1829 (Rev. 3/2004) (Replaces Ver. 10/03) (GSD-EPC) Page 3 of 4

City & Sta		ephone te Yr.	Lea Mo.	C (aving Day Day) ate Yr.	Current/ Final Salary \$	Technical Non-managerial Supervisory/Managerial			Immediate Supervisor Name: Title: Supervisor's Telephone No.: AC () If supervisory, number of employees supervised:	Full-Time Part-Time Summer Temp/Project Give average # of hours worked per week if part-time:
Specific	c reason	for leav	ving:								
City & Sta		ephone te Yr.	Lea Mo.	C (aving Day Day) ate Yr.	Current/ Final Salary \$	Technical Non-managerial Supervisory/Managerial			Immediate Supervisor Name: Title: Supervisor's Telephone No.: AC () If supervisory, number of employees supervised:	Full-Time
Specific	c reason	for leav	ving:								
City & Sta		ephone te Yr.	Lea Mo.	C (aving Di Day) ate Yr.	Current/ Final Salary \$	Technical Non-managerial Supervisory/Managerial			Immediate Supervisor Name: Title: Supervisor's Telephone No.: AC () If supervisory, number of employees supervised:	Full-Time Part-Time Summer Temp/Project Give average # of hours worked per week if part-time:
Specific	Specific reason for leaving:										

Form 1829 (Rev. 3/2004) (Replaces Ver. 10/03) (GSD-EPC) Page 4 of 4

	n Title:								Immediate Supervisor Name:	Full-Time
Emplo	yer: g Address								Title	Part-Time Summer
	State/ZIF								Title:	Temp/Project
Emplo	yer's Tele	ephone)				Supervisor's Telephone No.:	Give average #
	arting Da			aving D		Current/	Technical	Д	AC ()	of hours worked per
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-managerial Supervisory/Managerial	H	If supervisory, number of employees supervised:	week if part-time:
Summ	ary of ex	noriono	0.			\$	Caporvioory/managorial	ш	Gapot viccu.	
Carrini	ary or ox	ponono	0.							
Cnasifi		forloss	do au							
Specifi	c reason	for leav	ving:							
Positio	n Title:								Immediate Supervisor Name:	Full-Time
Emplo										Part-Time
	Address								Title:	Summer
	State/ZIF <u>yer's Tele</u>		Νο · Δι	~ <i>(</i>)				Supervisor's Telephone No.:	Temp/Project ☐ Give average #
	arting Da		Lea	aving D	ate	Current/	Technical		AC ()	of hours worked per
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-managerial		If supervisory, number of employees	week if part-time:
						\$	Supervisory/Managerial		supervised:	
Summ	ary of ex	perienc	e:							
Specifi	c reason	for leav	ving:							
Docitio	n Title:								Immediate Supervisor Name:	Full-Time
Emplo									ininediate Supervisor Name.	Part-Time
Mailing	Address								Title:	Summer
	State/ZIF			_ ,					Owner is ada Talanha a Na	Temp/Project
Emplo St	<u>yer's Tele</u> arting Da	ephone te	No.: A	C(aving D) ate	Current/	Technical	П	Supervisor's Telephone No.: AC ()	Give average # of hours worked per
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-managerial	Ħ	If supervisory, number of employees	week if part-time:
	ĺ			,		\$	Supervisory/Managerial		supervised:	
Summ	ary of ex	perienc	e:		<u>l</u>					L
Specifi	c reason	for leav	ving:							





APPLICANT EEO DATA FORM

The information requested is being collected for the purpose of reporting to Federal and Equal Employment Opportunity Agencies and <u>will not be considered</u> as part of the application for employment. It will be separated from the application.

1. Job Posting Nur	nber	2. Sc	ocial Security No.	3. Last Name	(Type or Print)	First Name	Middle Name		
4. Address		City		State	ZIP Code	5. Home Phone	6. Work Phone		
7. Sex M-Male F- Female	8. Birth D	ate	9. Ethnic Origin (Check mark preferred) Asian/Pac. Am. Ind/ B-Black H-Hispanic P-Islander I-Alaskan O-Other					
10. Veteran Yes No			11. Spouse o	of Veteran 12. Orphan of Veteran Section Yes No					
13. How did you fin	d out about	this jol	o?						
☐ 01 - Other State	Employee		06 - Newspaper _	Name of Ne	Vorkforce Comm./ xas				
☐ 02 - Job Fair ☐ 03 - Professiona	al Dublicatio		07 - College/Univer		12 - Other (specify):				
□ 04 - Recruitmen			■ 08 - Human Resource/Personnel Office■ 09 - Radio						
☐ 05 - Television			10 - Agency Web S	ite - Internet					
			x						
Signature – Applicant									

White (Not of Hispanic origin) – All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.

Black (Not of Hispanic origin) - All persons having origins in any of the Black racial groups of Africa.

Hispanic – All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

Asian or Pacific Islander – All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, India, Japan, Korea, the Philippine Islands, and Samoa.

American Indian or Alaskan Native – All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.

AN EQUAL OPPORTUNITY EMPLOYER